



**PEI ATLANTIC SHRIMP CORP. INC.**

P.O. Box 219, Winsloe, PE • C1E 1Z2

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# PROJECT FUNDING APPLICATION REQUIREMENTS and FORMAT

## **ELIGIBILITY REQUIREMENTS FOR PROJECT FUNDING**

In accordance with the terms established by the Department of Fisheries and Oceans, the funds generated through the allocation of northern shrimp to PEI Atlantic Shrimp Corp. Inc. are to be used for projects which will benefit PEI fishers and processors and to support research at the Lobster Science Center at the Atlantic Veterinary College.

To be eligible, projects must meet at least one of the following objectives:

1. Address issues directly related to the development and maintenance of the harvesting sector in PEI, with priority given to professionalization of fish harvesters in PEI. For guidance, eligible projects might include the development and implementation of standards, training and familiarization of fish harvesters with such standards, and upgrading of skills and abilities related to the professionalization of fish harvesters. Other projects which meet this general objective will also be considered.
2. Support the further development and maintenance of the processing and seafood manufacturing sector on PEI. For guidance, eligible projects might include developing new and improved seafood products, adding value to existing products, improving quality of existing products, reducing waste and other operational efficiencies, or developing and implementing market development efforts. Other projects which meet this general objective will also be considered.
3. Facilitate the research activities at the Atlantic Veterinary College Lobster Science Center (AVCLSC), in accordance with the research program to be established by the AVCLSC

*Note: Projects which provide or augment core or base funding for the establishment or operation of organizations or businesses are not eligible for support from this source. The results of projects funded by PEI Atlantic Shrimp Corp. Inc. will be made available to the industry as a whole.*

## **ELIGIBLE APPLICANTS**

Projects may be submitted from fishers and fisher's organizations, fish processors and fish processor organizations, and the Lobster Science Centre.

## **PROJECT APPLICATIONS**

Project proponents may submit a concept proposal of approximately two pages for a preliminary review after which a full detailed proposal would be submitted, or they may submit a full detailed proposal. Proposals will be submitted in writing to:

PEI Atlantic Shrimp Corp. Inc.  
P.O. Box 219  
Winsloe, Prince Edward Island  
C1E 1Z2

## **PROPOSAL FORMAT**

The detailed project proposal will be submitted in writing with the following information being provided in sections that should be numbered as indicated:

### **Section 1**

Project name and full project description, including the project objectives and how the work will be carried out.

### **Section 2**

Describe how the project relates to the criteria.

### **Section 3**

Outline the economic benefits that will be realized from the project.

### **Section 4**

Describe how the project was initiated. The support from industry should be noted in this section.

### **Section 5**

Describe the human and financial resources necessary to complete the project. Break out the resources by fiscal year. Include all the resources, both those being sought from PEI Shrimp Corp. Inc. and those being provided by other participants in the project. Include in this section a description of any partnering that will take place with industry, government departments and other institutions in the implementation of the project. Administration costs must be directly related to project activities and be in keeping with industry norms.

### **Section 6**

Indicate the person(s) who will be responsible for implementation of the project.

### **Section 7**

Outline a time frame for completion and include how interim reports on the project are to be made.

### **Section 8**

Outline the plan to communicate the results of the project to the industry.

### **Section 9**

Outline how the project will be evaluated.

*\* Note: If the project proponent is submitting a concept proposal for preliminary review, the major areas described above should be briefly (maximum two pages) covered in the submission and the more detailed proposal to be submitted later would include information on all of the sections outlined.*

## **APPLICATION DEADLINES**

Applications can be submitted at any time during the year.

## **EVALUATION CRITERIA**

Individual eligible projects will be considered for approval on the basis of overall merit, and in consideration of their being properly designed, supported by relevant industry members/groups, and sufficiently funded to ensure their completion.

In assessing overall merit, the following criteria will apply:

1. Projects which have wide application (i.e. full sector or cross sector) will be favored;
2. Projects which create or support employment in the harvesting and/or processing sectors in PEI will be favored;
3. Projects which conserve stocks, promote conservationist practices, and improve utilization of resources will be favored;
4. Projects which include the involvement of other appropriate sources of operational and/or financial support will be favored;
5. Projects which parallel or replace existing projects or programs, those which seek to replace established or on-going funding, and those where financial responsibility rests
6. Clearly with another agency will not be favored.

**FOR MORE INFORMATION**

Please contact the PEIASC by telephone at 902-628-1136, by fax at 902-628-4641, or by email at [terri@pei.sympatico.ca](mailto:terri@pei.sympatico.ca)